

Schedule for Scrutiny Committees

(further items to be added to schedule as required)

Meeting date	Council	Agenda items	Purpose of Report	Invited	Cabinet members	Report Author	Head of Service	Strategic Lead
Tues 11 Sept	South	Financial Outturn 2017/18	To monitor the final revenue and capital expenditure against budget for the financial year 2017/18.		David Dodds	Richard Spraggett (Capita)	William Jacobs	Adrianna Partridge
		Leisure Strategy	To consider the responses to the public consultation		Lynn Lloyd	Dylan Evans	Donna Pentelow	
		S106 Agreements	Annual Monitoring Report		Felix Bloomfield		Adrian Duffield	
		CIL Spending	To consider the strategy		Paul Harrison	Jayne Bolton	Suzanne Malcolm	
Thurs 13 Sept	Vale	Annual Performance Review of The Beacon	Annual Review		Alice Badcock	Duncan Grainge	Donna Pentelow	Adrianna Partridge
		Financial Outturn 2017/18	To monitor the final revenue and capital expenditure against budget for the financial year 2017/18.		Robert Sharp	Richard Spraggett (Capita)	William Jacobs	
		Council Tax Reduction Scheme	Annual Review		Robert Sharp	Paul Howden	William Jacobs	
Thurs 20 Sept Some items may be	Joint	New Housing Allocations Policy	To respond to the public consultation		Caroline Newton/Elaine Ware	Phil Ealey	Liz Hayden	Adrianna Partridge

deferred to the October meeting		Annual Performance Review of Biffa	Annual Review		Caroline Newton/Elaine Ware	Ian Matten	Liz Hayden	
		Annual Performance Review of Sodexo	Annual Review		Caroline Newton/Elaine Ware	Ian Matten	Liz Hayden	
		Annual Performance Review of GLL	Annual Review		Lynn Lloyd/Alice Badcock	Chris Webb	Donna Pentelow	
Thurs 18 October	Vale	Air Quality Action Plan	Progress report		Elaine Ware		Liz Hayden	
Tues 30 October	Joint	Joint Statutory Spatial Plan – Local Development Scheme and Statement of Community Involvement	To consider and make recommendations to Cabinets		Jane Murphy and/or Felix Bloomfield/Roger Cox	Holly Jones	Adrian Duffield/Andrew Down	
		HMO Policy and Strategy	To consider the impact of legislative changes		Caroline Newton/Elaine Ware	Phil Ealey	Liz Hayden	
		CAB/Wantage Independent Advice Centre	Presentation		Lynn Lloyd/Alice Badcock	Shona Ware	Donna Pentelow	
Tues 27 Nov	South	Local Plan	To consider the emerging Local Plan		Felix Bloomfield	Holly Jones	Adrian Duffield	
Thurs 29 Nov	Vale							
Tues 4 Dec	Joint	S106 negotiation	To review the policy & strategy for negotiations		Felix Bloomfield/Roger Cox		Adrian Duffield	

		CIL spending strategy	To review the strategy		Paul Harrison/Mike Murray		Suzanne Malcolm	
		OXLEP: funding, accountability, and bid success	To review current processes and recommend improvements		Jane Murphy/Roger Cox		Andrew Down	
		Commissioning and procurement, and contract management - skills training and qualifications			Jane Murphy/Roger Cox		All?	
Tues 22 January 2019	South	Corporate Delivery Plan Progress Report	Regular Monitoring Report		Kevin Bulmer	Sally Truman	Adrianna Partridge	
Thurs 24 January	Vale	Corporate Delivery Plan Progress Report	Regular Monitoring Report		Ed Blagrove	Sally Truman	Adrianna Partridge	
		Annual Monitoring Report	Annual Review		Roger Cox	Ben Duffy	Adrian Duffield	
Tues 5 February	South	Review of Final Draft Budget	To make recommendations to Cabinet		David Dodds	Richard Spraggett (Capita)	William Jacobs	
Thurs 7 February	Vale	Review of Final Draft Budget	To make recommendations to Cabinet		Robert Sharp	Richard Spraggett (Capita)	William Jacobs	
Possible additional meeting	Joint							

Thurs 7 March	Joint	Board Reports	To review their efficacy		Ed Blagrove/Kevin Bulmer	Chris Draper	Aдриanna Partridge	
Tues 26 March	South							
Thurs 28 March	Vale							

Dates to be identified for the following items:

South

Corporate Plan Refresh
Berinsfield Redevelopment Project
Planning Appeals (requested 26.9.17)
Performance Review of Cornerstone

Vale

Corporate Plan Refresh
Oxfordshire Growth Board Governance Arrangements
Local Plan Process – Costs & Lessons Learnt (requested 20.9.17)
Report of Budget Scrutiny Task Group

Joint

Science Vale Marketing Campaign
Reallocation of £295k Didcot Garden Town Grant
Unlawful encampments

The Cabinet work programmes can be accessed via the following links:

South

<http://democratic.southoxon.gov.uk/mgListPlans.aspx?RPId=121&RD=0>

Vale

<http://democratic.whitehorsedc.gov.uk/mgListPlans.aspx?RPId=507&RD=0>

Meeting Start times: Joint: 6:30; South: 6:30; Vale: 7.00;

Scrutiny Work Item Preparation

Members are invited to consider the following headings for future agenda items

Item name

Date of report to Committee

What do we want to know about? What topics should the report provider include in their report to Scrutiny?

Who to invite to Committee? (Cabinet member(s) and Head(s) of Service). Anyone from outside agencies?